# Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **JOHN WILSON EDUCATION SOCIETY'S WILSON COLLEGE** |
| Name of the head of the Institution | **Prof.(Dr.) Anna Pratima Nikalje** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **02242134300** |
| Mobile no. | **9168929111** |
| Registered Email | **info@wilsoncollege.edu** |
| Alternate Email | **principal@wilsoncollege.edu** |
| Address | **CHOWPATTY, SEA FACE ROAD** |
| City/Town | **MUMBAI** |
| State/UT | **Maharashtra** |
| Pincode | **400007** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. Anjali Masarguppi** |
| Phone no/Alternate Phone no. | **02242134321** |
| Mobile no. | **9320276400** |
| Registered Email | **iqac@wilsoncollege.edu** |
| Alternate Email | **principal@wilsoncollege.edu** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_07-01-2020%200444_AQAR%20Report.pdf |

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_06-01-2020%200510_Academic%20Calendar%20(Updated%20on%204.01.2020).pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity Period From | Validity Period To |
|---|---|---|---|---|---|
| **1** | **A** | **0** | **2004** | **16-Feb-2004** | **15-Feb-2009** |
| **2** | **A** | **3.10** | **2011** | **30-Nov-2011** | **29-Nov-2016** |
| **3** | **A** | **3.21** | **2017** | **30-Oct-2017** | **29-Oct-2022** |

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **20-Jun-2004** |

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| No Data Entered/Not Applicable!!! | | |
| View File | | |

### 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| No Data Entered/Not Applicable!!! | | | | |
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| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | View File |
| **10. Number of IQAC meetings held during the year :** | **3** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | View File |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

### 12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| No Data Entered/Not Applicable!!! | |

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | **No** |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
| Date of Visit | **20-Jan-2019** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2019** |
| Date of Submission | **28-Jan-2019** |
| **17. Does the Institution have Management Information System ?** | **No** |

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Wilson College is affiliated to the University of Mumbai; hence, university syllabi is adopted and executed by the college. At the end of every academic year, departments decide the workload allocation among staff members, on the basis of their specialization, for the next academic year to enable teachers to prepare for the course. At the beginning of the academic year a centralized time-table is prepared by the time-table committee and departmental and individual timetable of the faculty members is also decided at the beginning of every term. Both the departmental and individual time-tables are displayed in the departments and shared with the students. The copies of which are also submitted to the institution office along with workload pro forma. Once the time-table is finalized, the teachers prepare individual teaching plans, keeping in mind the teaching days available. An academic record and regular attendance muster is maintained by every faculty member. For the effective implementation of the curriculum, • A schedule for examination, project submission and internal tests are planned and informed well in advance. • Departments, the institution library and the institution office maintain a file of the current curriculum for all courses offered by the institution. • Whenever there is a change in the syllabus, faculty members attend the workshops organised by their respective Board of Studies. Teachers are also encouraged to undergo FDP in order to update themselves with the current changes in the field. • Library resources are updated every year as per the requirements of the new syllabi. • Science teachers plan their practicals well in advance. Departments put up the practical plan for the week on the notice boards to facilitate related advance reading. Departments appoint a teacher-in-charge for paper specific practicals who plan and monitor the modalities for

the practicals. The learners are informed about the revision practicals and certification of journals about a month in advance. Departments prepare and provide a handbook for practicals. • Heads of Departments monitor and ensure completion of the syllabus. Teacher's Assessment Questionnaire is administered to take feedback from students to help improve the teaching process. • College appoints well qualified teachers. As no NOCs are being granted by the University, new teachers are appointed on contractual basis and paid by the management to ensure smooth functioning of departments. • New faculty members are oriented into the institutional ethos and academic process by the senior faculty members of the department. • Adequate classroom infrastructure is provided for effective delivery of course. • Departments invite their alumni and subject experts to conduct interactive sessions with their learners to enrich the teaching of the curriculum. A few bridge lectures are held, by the departments, for the learners wherever there is a knowledge gap in the syllabus curriculum. • Departments organize excursions, industrial and field visits for better understanding of the curriculum and to give them a better exposure to the applied aspects of the syllabus • IQAC also organises faculty development sessions

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| Saral Hindi | | 31/08/2018 | 144 | Focus on Emp loyability | Speaking, Reading Writing |
| Indian Numismatics Scripts | | 18/08/2018 | 6 | Focus on Emp loyability | Skill enhancement |
| Cooperative Education Programme | | 01/04/2019 | 30 | Focus on Emp loyability | Personal professional skill development |
| Employabilit y Skill Enhancement Programme | | 24/01/2019 | 6 | Focus on Emp loyability | Personal professional skill development |
| Astronomy | | 11/08/2018 | 186 | NO | Skill enhancement |
| Local Diversity | | 10/12/2018 | 48 | Focus on Emp loyability | No |
| Disability Studies | | 09/02/2019 | 50 | Employabilit y in social sector | No |
| Local Culture | | 03/01/2019 | 30 | Focus on Emp loyability | No |
| Certificate course in Research Methodology | | 01/12/2018 | 4 | No | Enhancing research Skills |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 245 | 0 |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Paramedical training course | 15/01/2019 | 13 |
| Selfdefence Workshops | 09/01/2019 | 300 |
| Disaster Management workshop | 22/02/2019 | 70 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Wilson College being an affiliated college adheres to the curriculum designed by Boards of Studies of respective programmes and courses. However, all out efforts are made to add value to the course contents and cater to the needs of diverse students slow learners, advanced learners etc. A feedback from all stakeholders is a mechanism to understand and identify the effectiveness of the curriculum, its delivery and learning outcomes. Different questionnaires are designed for different stakeholders keeping in mind their role and expectations from the education system. In order to facilitate ease of response, digital

questionnaires were prepared and sent across to students, teachers, parents, alumni and employers. Since digital questionnaires in the form of google forms are accompanied with basic analysis. This analysis is discussed and efforts are made to improvise upon wherever possible although college cannot go far beyond the scope of the course contents. The main limitation of the curriculum, brought about by the students, is the practical dimension of it. Constant efforts are being made to enhance the multidisciplinary and applied approach to the syllabus by way of guest lectures, visits, excursions, certificate courses and more. Teachers' feedback on the course contents is important and should reach the respective Board of Study. Many teachers of the college are members of the BoS and syllabus framing committee members. Hence, is communicated to respective BoS. The alumni feedback seemed quite satisfactory. However some suggestions made will definitely be looked into and incorporated wherever possible. As some big companies prefer to not respond to the feedbacks, response to Employers feedback was limited. However, by and large, response received was satisfactory. Efforts are definitely being made to enhance soft skills, numerical skills of the students by way of certificate courses and workshops. In keeping in line with the vision statement of the college, institution tries its best to make students as much globally competent as possible. Alumni response, too, was fairly satisfactory. A parent's feedback did not receive much response. Institution definitely needs to make efforts to connect better with them. Departments will become liaison between institutions and parent. However, the response received was fairly satisfactory. Teacher's Assessment Questionnaire is a tool to collect feedback from students about the performance of the faculty. Questionnaire is classified into Regularity Punctuality, Communication Skills, Teaching Skills, Teaching Style, and Student Interaction. Teachers are expected to identify their own strength and weaknesses based on the response received. Most teachers have average score between 4 and 3. However, teachers whose average score is less than 3 are called and counselled about improving their teaching skills.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
| --- | --- | --- | --- | --- |
| BMS | Third Year | 180 | 160 | 160 |
| BA | First Year B.M.M. | 120 | 1164 | 135 |
| BA | Second Year B.M.M. | 120 | 112 | 112 |
| BA | Third Year B.M.M. | 120 | 114 | 114 |
| BCom | First Year B.A.F. | 60 | 524 | 55 |
| BCom | Second Year B.A.F. | 60 | 66 | 66 |
| BCom | Third Year B.A.F. | 60 | 56 | 56 |
| BSc | First Year I.T. | 60 | 581 | 70 |
| BSc | Second Year I.T. | 60 | 52 | 52 |

| | | | | |
|---|---|---|---|---|
| BSc | Third Year I.T. | 60 | 52 | 52 |
| MSc | Aided Part I | 41 | 45 | 36 |
| MSc | Aided Part II | 41 | 34 | 34 |
| MSc | Unaided I.T. Part I | 20 | 16 | 13 |
| MSc | Unaided I.T. Part II | 20 | 13 | 13 |
| PhD or DPhil | Science | 0 | 0 | 8 |
| BSc | First Year | 360 | 684 | 276 |
| BSc | Second Year | 360 | 191 | 191 |
| BSc | Third Year | 360 | 182 | 182 |
| BA | First Year | 360 | 780 | 335 |
| BA | Second Year | 360 | 254 | 254 |
| BA | Third Year | 360 | 226 | 226 |
| BMS | First Year | 180 | 1597 | 196 |
| BMS | Second Year | 180 | 178 | 178 |

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## 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2018 | 2710 | 96 | 50 | 0 | 34 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 84 | 82 | 6 | 15 | 0 | 6 |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is important, not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional socialization and personal support to facilitate success in graduate school and beyond. Quality mentoring greatly enhances students chances for success. Having a mentor can provide you with many advantages. Mentoring is a brain to pick, an ear to listen, and a push in the right direction. Source: John Crosby. A mentor can help to shorten your learning curve, open your mind to new ideas and possibilities, identify opportunities and advise on how to promote yourself. Wilson College has Mentoring system in place and Mentor mentee committee monitors the system .The committee was headed by Dr. Sujata Patil and Mrs. Rashana Patel in the academic year 2018 – 2019. The mentor committee assigned students from Arts and Science to different faculties as mentor. The assigned students group consisted of about 30 – 40 students each.

The mentors were given file consisting of list of mentees and the forms. Meeting of the committee members were held periodically to improvise the committee working and also to discuss some issues pertaining to then student mentees. Mentors meet the mentee formally periodically, however, informal interaction continues through the year. During the academic year 2018 – 2019 Ms. Savita Tilak, the college counselor conducted various session for college students such as Time management, Planning of academic and other activities, personality traits and handling peer pressure, Note making and Healthy study habits.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 2814 | 71 | 1:40 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 65 | 0 | 15 | 0 | 24 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| --- | --- | --- | --- |
| No Data Entered/Not Applicable !!! | | | |
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| --- | --- | --- | --- | --- |
| No Data Entered/Not Applicable !!! | | | | |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Wilson College is affiliated to University of Mumbai. It strictly follows the examination structure implemented by the University of Mumbai. Mumbai University ceased internal evaluation for B.Sc. Science stream from the academic year 2016 – 2017. But still the Continuous Internal Evaluation (CIE) system exists for Foundation Course (Arts and Science), Applied Components of T.Y.B.A./ B.Sc. Also Continuous Internal Evaluation(CIE) system exists in SelfFinanced Courses. The Continuous Internal Evaluation (CIE) is done through assignment, project assessment and Powerpoint presentation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Wilson College Exam Schedule Additional Exam July 2018 (100 Marks) 3rd July to 11th July 2018 Sem I, II, III, IV B.A./B.Sc. (F.Y./S.Y.) A.T.K.T. Exam August 2018 (75:25 Pattern) 1st August to 14th August 2018 Sem I, II, III, IV B.A./B.Sc. (F.Y./S.Y.) A.T.K.T. Exam October 2018 (100 Marks) 4th October to 25th October 2018 Sem II, IV B.A./B.Sc. (F.Y./S.Y.) Regular/ A.T.K.T. Exam October November 2018 (100 Marks) 25th October to 12th November 2018 Sem III

S.Y.B.A./B.Sc. 28th November to 5th December 2018 Sem I F.Y.B.A./B.Sc. Additional Exam January 2019 (100 Marks) 12th January to 23rd January 2019 Sem I, II, III, IV B.A./B.Sc. (F.Y./S.Y.) A.T.K.T. Exam 2019 (75:25 Pattern) 28th January to 9th February 2019 Sem I, II, III, IV B.A./B.Sc. (F.Y./S.Y.) A.T.K.T. Exam 2019 (100 Marks) 25th March to 2nd April 2019 Sem I, III B.A./B.Sc. (F.Y./S.Y.) Regular Exam 2019 (100 Marks) 16th April to 13th May 2019 Sem II, IV B.A./B.Sc. (F.Y./S.Y.)

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_02-01-2020%200354_Course%20Outcomes.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| | | No Data Entered/Not Applicable !!! | | | |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_10-01-2020%200447_STUDENT%20SATISFACTION%20SURVEY.pdf

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| **35000** | **0** | **0** |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| **Chemistry** | **2** |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |

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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| **No Data Entered/Not Applicable !!!** | |

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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | |

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | |

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | |

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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
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### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 350000 | 335737 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| No file uploaded. ||

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| SLIM | Partially | 3.6.0 | 2013 |

4.2.2 – Library Services

| Library Service Type | Existing | Newly Added | Total |
|---|---|---|---|
| No Data Entered/Not Applicable !!! ||||
| View File ||||

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| No Data Entered/Not Applicable !!! ||||
| View File ||||

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 288 | 3 | 0 | 6 | 2 | 33 | 48 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 288 | 3 | 0 | 6 | 2 | 33 | 48 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 10 MBPS/ GBPS |
|---|

## 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| **No Data Entered/Not Applicable !!!** | |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| **5885023** | **4730854** | **3275840** | **2461342** |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**The College prepares its budget for every financial year keeping in view the expenditure incurred in the last financial year and taking the required budget from different department head. The budget gets recommended by the CDC to the Board of Management, Wilson College for its approval. The College get the salary aid from the government of Maharashtra for the salary of the permanent aided staff of senior and Junior college. The other major source of funding to college is from the fee of the students admitted to college every year. The management of the college also provide the funding every year to College to bear the expenses of salary for the teaching and Nonteaching staff appointed on contract basis. The management also grant a separate funding repair/ maintenance work of the college. Further every year college also receive the donation from their alumni and from outside to support the various activities such as scholarship to meritorious students, repair and maintenance, to develop infrastructure facility, to support academic events and for the enhancement of the academic facility. Once the fee is received in the college, the Principal, treasurer with the help of accounts office review the expenses to be incurred for first six months and plan accordingly to keep the money in current account and also as fix deposit for various academic purposes for its sustenance and to be utiltilized when required for the allocated budgetary items such as Departmental requirement, exam related expenses, IQAC requirements etc. The donations are also kept as Fixed Deposit for the Sustenance to support the scholarship and other academic programme. Details of the same are available in annual budget statement of the college.**

http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_09-01-2020%200531_Procedures%20and%20policies%20for%20maintenance%20on%20website.pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| | **No Data Entered/Not Applicable !!!** | | |
| | View File | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|

| No Data Entered/Not Applicable !!! |
|---|
| [View File](#) |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| [View File](#) | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 1 | 1 | 45 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| No Data Entered/Not Applicable !!! | | | | | |
| [View File](#) | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| [View File](#) | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| [View File](#) | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |
| [View File](#) | | |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council of the college constitutes of Class representatives of all aided and selffinanced streams (First, Second and Third year of BA, BSc, BMM, BMS, BAF), nominated representatives, one each for Sports (Gymkhana), Cultural Committee, NSS, NCC and Women students. The General secretary heads the Students' Council. The function of the Students' Council of the college are (i) To organize, supervise and coordinate the activities of the different Students' Associations, Societies and other organizations with respect to the curricular and cocurricular activities. (ii) To recommend to the appropriate authorities/officials, the financial allocation to be made for the activities to be undertaken under the relevant budgetary heads. (iii) To submit an annual report of its work, together with a statement of its accounts to the appropriate authorities/officials/Officers on or before the date to be fixed for the same time to time. (iv) To make recommendations to the appropriate authorities Officials/officers in respect of any matter affecting the corporate life of welfare of the students. (v) To make recommendation to the appropriate authorities Officials/Officers regarding the existing facilities for institutions and (vi) To make recommendation to the appropriate authorities/Officials /Officers for setting the genuine grievance Activities of students council in 201819 1. 'The Movement Workshop on Human Trafficking' was to create awareness against Human trafficking. 2. An interactive session with a team of five women officers of Indian Army aimed at Motivating young girls to join Indian Army, promote the national message of 'Beti Bachao, Beti Padhao'. 3. Annual Prize Distribution ceremony. 4. Convocation Ceremony for students who've graduated in the academic year 201718. 5. The Graduating Ceremony for the outgoing students. 6. As per the statutory requirement, there are two student representatives on the College Development Committee, Internal complaint Committee and AntiRagging Committee 7. College Library committee has a student representative 8. Wilsonian, the college Magazine, has student editors and representatives on the Editorial board 9 Cultural Centre and Gymkhana committee has student representatives.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

1750900

5.4.4 – Meetings/activities organized by Alumni Association :

1. About 100 students of the 1994 batch of Arts and Science students organised a get together as well as felicitation of teachers past and present. Alumnus from Arts and Science organised this. Students shared their experiences of growth in the college. The students also released a postal stamp commemorating

25 years of graduation. About 25 present and past staff members were felicitated. Each staff member were given a diary, mug sand hand crafted basket. Ajit Kawade, Sanjay Suryawanshi, Sanjay Mantri, Anupama Singh were part of the organizing team. Sudhakar Solomonraj was the coordinator from current staff. Most Alumni talked about the benefits of programmes like CEP and the impact of particular staff members from across departments. Many Alumni came with their children and an activity was organised for them. 2. Alumnus like Sandesh Lad helps organising field visits for political Science department and tree planting and nature trails and camps for the Nature club through the year. 3. Visit Alumnus like Anika Sharma conducted special sessions for selffinancing courses like BMS, BMM and BA 4. Sandesh Sawant Alumnus of BMM is visiting faculty for final year journalism students. 5. Priyanks Vyas alumni spoke to students on opportunities abroad. 6. Alumni contribute about 60,000 to subsidise programs like CEP and pay for students who cannot afford to pay the fees. 7. Asifa Menon from Saifee Hospital, professors of TIFR helps with the internships for CEP.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The Principal has regular meetings with Heads of Departments in which the general thrust of the vision of the management is conveyed to them. The Heads of Departments in turn convey this to the colleagues in their department. The members of the department then design formal programmes to be run by them in keeping with the plans of the management. In the same manner, departments hold meetings regularly about plans, strategies and requirements of the department. These are conveyed to the Principal by the Heads of the Department. 2. College has formed various statutory and nonstatutory committees consisting of members from teaching faculty, administrative staff and also student representatives. These committees assist the Principal in daytoday working such as Discipline Committee, Academic Monitoring Committee, Attendance and Admission Committees. There are committees like Research Committee, Centre Training and Placement, Gymkhana Committee, Library Committee look into promotional aspect of the college. Various associations/clubs created for the students have got a committee of students who manage their activities within the framework of rules made for such associations/clubs. The students then plan, design, raise resources, publicise and arrange various progammes independently under the guidance of staff members assigned to oversee these activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Curriculum Development | Curriculum for Courses is decided by Board of Studies at the University level. Many teachers from the college are members of Board of studies and syllabus committees. The college takes feedback from various stakeholders on the curriculum and the same is conveyed to the respective Board of Studies/ Syllabus committees by these members so |

| | | |
|---|---|---|
| | | that the final syllabus meets the academic requirements of the students admitted to our college. Since the college conducts various certificate courses the curriculum for the same is developed in -house keeping in mind the target group for the course. Efforts are made to add value to the delivery of the syllabus to meet requirements of the students and market demand. |
| | Teaching and Learning | • Academic time table and calendar is drawn in the beginning of the year and is strictly adhered to • College recruits well qualified teachers. Teachers are appointed on contract basis to fill up the vacant posts as no NOCs are sanctioned by the University. • Induction and orientation programme is conducted for newly appointed teachers and first year students • AVC provides academic support to the visually challenged students Remedial classes are conducted for slow learners. Departments conduct Bridge lectures for difficult courses. • College and department libraries are regularly updated and Bookbank facility is provided for the needy students. • Departments regularly organise visits, excursions, guest lectures, cocurricular activities to enhance effectiveness of the course. There are academic activities for advanced learners Institution organises certificate and diploma courses for different disciplines in collaboration with outside renowned institutions wherein outside speakers are invited. Some of the courses include activities like trails and camps which make learning interactive and collaborative. • TAQs are regularly administered to ensure quality in teaching. • A multidisciplinary approach to learning is ensured by holding sessions on map reading activity at the beginning of the academic year for all final year students. |
| | Examination and Evaluation | The exam pattern is decided by the university. The college has improved facilities for conduct of exams viz. – self contained exam room, additional staff, enhanced infrastructure for storage ,printing and processing of results, outsourcing of result preparation functions. Facilities for visually challenged and students with |

| | |
|---|---|
| | learning disabilities while writing exams (in the form of arrangement of writers, giving extra time and providing separate classrooms) are provided. The college tries to ensure that the exam process is smooth and trouble free for the students. Examination Audit was conducted. |
| Research and Development | Research projects are undertaken mainly by science departments and students are encouraged to be a part of these projects. Many science departments are PG and Ph. D. centres. Hence, research is a part of academic attitude of the institution. Laboratories are upgraded regularly. Research committee in collaboration with IQAC conducted various workshops for teachers and students to provide effective inputs for research. Faculty is encouraged to apply for research projects by funding agencies. Staff and students are encourages to write research papers and present at conferences and publish in journals. Teachers are encouraged to avail FIP facility. |
| Library, ICT and Physical Infrastructure / Instrumentation | Library: Library has one server and four computers with Internet facility for students. INFLIBNET facility is available for staff. Bar Coding of books is in progress. Open shelf, mini display, library sessions, library orientation programmes and display of new books is done to facilitate the use of the library and encourage students to see it as a useful resource. Every year new books are procured as per the requirement of each department. ICT: There are three well equipped IT labs and 1 computer lab. Departments have PCs and laptops AVC is equipped with necessary softwares for the visually challenged. Library has a browsing centre for students and staff. Administrative office has the computer facility. College campus is wifi enabled. Admissions to all courses are online. College has biometric attendance record facility for staff. Physical infrastructure/ instrumentation: Enhancement of physical infrastructure is an going process. Minor heads are taken care of by the college. However, for major heads the college gives proposal to the management and once approved, funding comes from management. |

| | |
|---|---|
| Human Resource Management | Teachers are encouraged to take part in faculty development programmes. Teachers are also sent for orientation and refresher courses as stipulated in service guidelines. Non Teaching staff was sent for skill development workshop. Motivational workshops were conducted for nonteaching staff |
| Industry Interaction / Collaboration | College industry interface is in areas of Research, internships and placements, industrial visits, talks and sessions by industry experts. College already has a MoU with BARC with respect to a research project. Departments regularly organise industrial visits. Departments, centre for training and placement, the cooperative education programme, employability skill enhancement programme send students for internships. A campus placement is another important aspect of industry interaction. College festivals are supported by companies and organisations. Departments invite experts to interact with students and for some special lectures. Some of the value added and certificate courses are in collaboration with organisations like Asiatic Society, Mumbai, Centre for study of Society and Secularism, Mumbai |
| Admission of Students | All admissions for all programmes and fees payment was done online. All information about the institution including College Prospectus was available on the college website. Prior to commencement of admission procedure, relevant notices, including admission schedule and relevant documents required are displayed to enable candidates to procure necessary information. Wilson College (www.wilsoncollege.edu) has an interactive website that provides all the necessary information. Wilson College is affiliated to the University of Mumbai, therefore the admission procedure and schedule is strictly adhered to. There are separate admission committees and conveners for the admissions of the first year arts, science and selffinancing courses. Conveners Separate conveners and committees are appointed for the second year admissions to different courses. Third year admissions are done by the |

respective Heads of Departments. The merit lists display, on website and on campus notice boards, the candidate names, the percentage obtained and categories under which admission is granted, ensuring transparency. Separate merits lists are drawn for open, minority and reserved categories. PG and PhD admissions are done by Heads of respective departments

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | No egovernance |
| Administration | 1. Biometric Attendance system for recording and maintaining staff attendance 2. Internal OPAC software for library. 3. Electronic display board 4. College website (www.wilsoncollege.edu) |
| Finance and Accounts | 1. SENSYS India for generating Salary slips. 2. Tally is used for all accounting purposes. 3. HTE SEVARTH for entering monthly salary details of individual teachers for salary grants from to government |
| Student Admission and Support | the entire admission procedure was handled online. This included filling of the form, display of merit lists and filling up of fees. The software for the same was provide by Future Tech. |
| Examination | Result preparation is outsourced to a solutions provider who also maintains the results database. University OSM software for university examination evaluation |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for | Title of the administrative training programme organised for | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|

| teaching staff | non-teaching staff | | | | |
|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | |
| [View File](#) | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | |
| [View File](#) | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 1 | 15 | 0 | 1 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| **Credit Society** | **1. Medical aid fund 2. Scholarships for meritorious wards of staff** | **1. Mutual aid Fund 2. Scholar ships for economically backward students 3. Medical Centre 4. Audio Visual Centre for visually Challenged students 5. Counsellor 6. Students Insurance** |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute conducts internal and external financial audits. Honorary Treasurer along with the Accounts Department staff inspection ensures maintenance of annual accounts and audits. 1. The Following agencies conduct regular financial audit in the Institute: External Audit : The External Audit is conducted by the following : 1) The Government of Maharashtra conducts Audit by their Auditor of Higher Education. Government Audit, Mumbai conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: a) All receipts from fee, donations, grants, contributions, interest earned and returned on investment. b) All payments to staff, vendors, contractors, students and other service providers. 2) The College Management has approved "Cornelius Davar Co." for Financial Annual Audit of the College. The Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies, are also countersigned by the C.A., All Financial Statement up to 201819 have been certified by the C.A. Audit is done 3 times in a year, i.e. October, January and finalizing in April. All observations/objections of C.A. are communicated through their report. These objections are examined and rectified. Draft report is submitted to treasurer and principal, for finalizing compliance report of the Institute. It is pointed out that no serious objection/irregularity is outstanding. Internal Audit: Internal Audit is conducted by an Internal Auditor

from Institute. 1) Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly preaudit of major receipts and payments (above Rs. 50 thousand each) and concurrent/post audit of all other receipts and payments. He also prechecks salary fixations, pension and gratuity payments and final payments of GPF. Department Audit is also done like stock, expenses etc.,

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| --- | --- | --- |
| No Data Entered/Not Applicable !!! | | |
| View File | | |

6.4.3 – Total corpus fund generated

| 7116330 |
| --- |

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | Senior Faculty Members |
| Administrative | No | | No | |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| The college does not have a Parent teacher Association. |
| --- |

6.5.3 – Development programmes for support staff (at least three)

| 1. Library committee Convener entire library staff paid a half day visit to "The Asiatic Society of Mumbai" with the intent to familiarize themselves with the latest development on "Conservation of books Digitization" on 21st June, 2018. Ms. Savita Tilak, College Counsellor organised a workshop on "How to increase work Excellency" for the library staff. They were very enthusiastic willingly participated on 21st Dec 2018, 2. Vocational Awards for nonteaching staff of Wilson College on 29th September, 2018 3. Office staff was sent for training: 1. Ms. Kinnari Kamat and Mr. Mark Masih went for a workshop on 'Administrative Skills' on 10th January, 2018 2. Ms. Deepika Gill participated in Library workshop 'QR Code and GOOGLE Tools Search' on 7th April, 2018. 3. Mr. Deepak Jadhav, Ms. Kinnari Kamat and Ms. Priya Chougule attended oneday state level workshop on 'Role of Nonteaching Staff: Administration and Accounts' on 23rd January, 2019 |
| --- |

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| 1. Pedagogy based Faculty Development Workshops 2. Strengthening Certificate courses offered 3. Expansion and diversification of Extension and Outreach activities: |
| --- |

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | No |
| c)ISO certification | No |

| | d)NBA or any other quality audit | No |
|---|---|---|

## 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| 'Eme Nari Shakti Motorcycle Expedition' by Women's wing of the Indian Army promote the national message of 'Beti Bachao, Beti Padhao' | 03/12/2018 | 03/12/2018 | 288 | 154 |
| LGBTQ and Mental Health | 15/03/2019 | 15/03/2019 | 23 | 1 |
| Reporting on LGBTQ | 23/01/2019 | 23/01/2019 | 27 | 32 |
| Advocate Veena Gowda addressed the staff and students, on Women's Rights and Gender Equality | 08/02/2019 | 08/02/2019 | 60 | 35 |
| A certified workshop on 'Declining Child Sex Ratio' by The Kranti Jyoti Savitribai Phule's Women Studies Centre | 09/02/2019 | 09/02/2019 | 46 | 18 |
| Orientation programme on 'Prevention of Sexual Harassment at Workplace: The Law and Us' by | 02/11/2018 | 02/12/2018 | 64 | 41 |

| | | | | |
|---|---|---|---|---|
| Prof. Kranti Jejurkar | | | | |
| International Women's Month celebration in association with Morgan Stanley (one of the topics of discussion being prominent women business leaders ) | 15/03/2019 | 15/03/2019 | 56 | 41 |
| Antarchakshu® 2.0- The Eye Within Diversity Awareness Workshop | 25/02/2019 | 28/02/2019 | 192 | 108 |
| Gender galaxy by Humsafar Trust | 08/02/2019 | 08/02/2019 | 78 | 27 |
| Domestic Violence legislation by Advocate Nausheen Yousuf | 08/02/2019 | 08/02/2019 | 78 | 27 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| Estimations for installing Solar Panels for the college has worked out and serious efforts are being made to substitute current use of electricity with Solar Energy. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 40 |
| Braille Software/facilities | Yes | 40 |
| Rest Rooms | Yes | 40 |
| Scribes for examination | Yes | 40 |
| Special skill development for differently abled students | Yes | 50 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | community | |
| 2018 | 1 | 1 | 24/09/2018 | 14 | Chowpatty Beach Cleaning | Environmental Degradation | 100 |
| 2018 | 1 | 1 | 05/10/2018 | 1 | Working with Police for Crowd control during Ganpati Immersion | Law and order | 45 |
| 2018 | 1 | 1 | 08/09/2018 | 1 | HOPE 19 | (Mass awareness campaign) Sakshar Bharat Initiative (Human Mosaic on Chowpatty Beach) | 3000 |
| 2018 | 1 | 1 | 28/07/2018 | 1 | Medical Camp for Taxi drivers | Health issues | 450 |
| 2019 | 1 | 1 | 09/01/2019 | 1 | EVM Awareness Campaign | Educating electoral | 150 |
| 2019 | 1 | 1 | 15/03/2019 | 21 | Election Training | Educating election personnel | 250 |
| 2019 | 1 | 1 | 27/04/2019 | 4 | Stay of CRPF during Assembly Election | Assembly election | 100 |
| 2019 | 1 | 1 | 11/03/2019 | 1 | Basics of Microbiology for school children | Educating school children | 65 |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| College Prospectus for Conduct | 07/06/2018 | Prospectus is printed every year and students get a copy of the same along with admission form which contains the code of conduct for students. Hence students are made |

| | | aware of the discipline, responsibilities as learner. There is a discipline committee in place which looks after the discipline of students on college campus. In case of any indiscipline issue, the committee looks into the matter. |
|---|---|---|
| Teacher's Code of Conduct | 18/06/2018 | It is displayed in the staff common room and teachers are aware of their duties, responsibilities and the code of conduct expected of them as the UGC norms. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Peace Day | 06/08/2018 | 06/08/2018 | 600 |
| Human Rights Week | 10/12/2018 | 15/12/2018 | 500 |
| SWACHHA BHARAT, Special Community Services and EducationEnlightenmentEmpowerment (NSS theme) | 21/08/2018 | 28/02/2019 | 70 |
| Systematic Bible Study Sessions | 01/12/2018 | 30/03/2019 | 80 |
| Workshop on 'AntiHuman Trafficking' conducted by Movement People, an NGO on. The resource person was Mr Lazarus Barse. | 10/09/2018 | 10/09/2018 | 250 |
| A workshop for F.Y.B.A Foundation Course students on 'Creating Awareness on Learning Disability' conducted by Maharashtra Dyslexia Association (MDA) | 01/10/2018 | 01/10/2018 | 100 |
| F.Y.B.Sc Foundation Course students attended a session on 'Environment and Sustainable | 15/01/2019 | 15/01/2019 | 100 |

| | | | |
|---|---|---|---|
| Development' organized by Political Science Association and curated by Prof Sudhakar Solomonraj | | | |
| Yoga Workshop "Yoga a Way of Life" | 21/06/2018 | 21/06/2018 | 10 |
| "Meaning of Life": J Krishnamurthy Perspective | 17/07/2018 | 17/07/2018 | 46 |
| National Seminar on Gandhi on Dignity | 08/11/2018 | 09/11/2018 | 80 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Garden committee 2. Shifting to LED bulbs 3. Composting pit for wet waste 4. Using Recycled Paper 5. Disposing the Medical and ewaste in a responsible manner

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Medical Aid Centre: The centre is well equipped with blood pressure machine, blood sugar (HGT) testing machine, a pulse oximeter, a stretcher, a wheel chair, a first aid kit, a dressing kit, a medicine kit and an oral rehydration kit. The centre provides immediate medical help to students, staff, nonteaching and support staff on campus and on occasions like sport day and student festivals. The medical assistance provided consists of 1. Lifesaving Emergency First Aid 2. Accidental First Aid 3. Injection Tetanus toxoid 4. Dressing with sterile technique 5. Oral Rehydration facility 6. Medicine and injection administered as per patients requirement 6. Checking of: Blood pressure, Blood Sugar ( HGT), Oxygen Saturation and pulse, Temperature 7. Nebulization given according to the need of the casualty 8. Strecher and wheel chair to bring casualty to medical room 9. Personal Health Education given on : Personal Hygiene, Healthy Diet, Stress and Time Management Activities conducted in 201718: • Free Medical Health checkup, in collaboration with Health Spring, for teaching and nonteaching staff on 15th December, 2017. The response was good with total of 120 people came for general check up and 40 people for Bone Mineral Density. • Hepatitis 'B' virus screening and Vaccination was organised on 15th December 17 in collaboration with Cipla. 37 people got vaccinated. • Dr. Vaibhav Somani, Haematologist, Bombay Hospital, conducted a session to build awareness about Hepatitis 'B' on 16th Dec 2017. • A free eye checkup camp was organised on 9th march 2018 in collaboration with Bombay Citi Eye Institute. A medical van was brought to the campus with Ophthalmic set up and three doctors. Auto Refraction and manual refraction were done. 73 teaching and nonteaching staff and 94 students avail of this facility. Activities 201819: • The medical center NSS unit of Wilson College conducted a lecture by Mrs. Bharati Muntode, dietician at GT Hospital on Balanced diet and nutrition on 13th August 2018. The session was very interactive, as students were given the chance to ask questions and clear their doubts regarding the topic. 42 students across streams attended the session. • The Medical Aid Centre and NSS Unit, in collaboration with J.J. Hospital (I.N.E) organized a mental health awareness programme on 11th October 2018. The speaker for this programme was Ms. Shweta Srinivasan who is a Counsellor. She explained different aspects about mental health issues and depression. She highlighted key points to understand the

causes, warning signs and risk factors to prevent mental health issues. There was an excellent interaction between counselor and students and many doubts were cleared. Members of J.J. Hospital (I.N.E) performed a role play about mental health issues and prevention. It was excellent way to help students understand their inner conscious state of mind. 50 students attended the session. • The centre conducted various courses: Medical Aid Centre organized St. John Ambulance First aid certificate course. The Instructor from St. John Ambulance Dr. Nariman explained the theoretical aspects of the course through a power point presentation. The response to the session was extremely positive with 32 student participants. The centre also orgainsed Paramedical training course from 15th Jan 2019 to 18th Jan. 2019. The Paramedical Course was conducted by our student Mr. Maheir Kapadia of Fy.Bsc and Medical Department Nurse incharge Mrs. Carolina Barretto. • The Course Covered the following topics: ? First Aid: Wound Management , Crowd Management Advanced First Aid ? Basic Life Support: Airway Management , Advanced CPR AED Concepts ? Advance Life Support:Advanced Airway management, Pharmacology IV/IO access routes ? Pediatric Life Support: Advanced Airway management, Infant Pharmacology Infant CPR. Theory was conducted through a powerpoint and in an interactive manner. The student interaction with the instructor was excellent, many doubts were cleared. All the procedures in regards to the topics were demonstrated. • Medical Aid Department Provided Basic First Aid Facilities upon request by the Sanjeevani NGO. A Team of Paramedics and First Aiders of Wilson College assembled Team of Paramedics and First Aiders under supervision of Nurse Incharge And Assistant. The Team of Medical Department and the Department were given Letter of recommendation for their efforts. A total of 2718 patients were treated in the academic year 201819. • Medical waste is disposed off in a responsible manner Evidence of Success: September 2017 February 18 Month Students Teaching Staff Nonteaching staff NAAC peer Team member Total no of Patients treated Total no of Patients sent to Hospital after initial medical assistance Sept 2017 131 08 37 01 177 01 Oct 2017 70 09 25 104 01 Nov 2017 77 11 51 139 02 Dec 2017 106 07 19 132 Jan 2017 176 27 58 261 Feb 2017 227 20 46 293 Total 787 82 236 01 1106 04 Total other check –ups : Blood Pressure – 238, Blood Sugar Test (HGT) – 25, O2 saturation – 27 April 2018 to March 2019 Month Students Teaching Staff Nonteaching staff Total no of Patients treated Patients referred to Hospital after initial medical assistance BP HGT Temp Nebulizer Sta O2 Pulse April '18 59 35 72 166 1 1 1 1 May '18 13 17 31 61 1 12 1 1 1 June '18 32 18 83 133 32 5 7 6 6 July '18 130 23 99 252 1 37 1 14 7 7 August'18 189 23 68 280 36 5 21 16 16 Sept '18 206 24 79 309 2 41 5 19 5 20 20 Oct '18 209 63 69 341 2 56 5 30 1 14 14 Nov '18 41 18 41 100 1 14 2 5 1 4 4 Dec '18 138 26 60 224 1 22 3 13 1 2 2 Jan '19 317 57 75 449 1 48 1 20 1 10 10 Feb '19 157 34 70 261 1 61 2 18 1 12 12 March '19 87 18 37 142 31 1 7 1 8 8 Total 1578 356 784 2718 11 391 32 154 11 101 101 Andrew's Vision Centre (AVC) To Help Visually Challenged Students to be Educationally, Technologically, Psychologically and Socially Enriched so that they are Better Equipped to Face the Challenges of Lif Pioneers among educational institutions in extending support to visually challenged, AVC over the years aims at ensuring that the visually challenged students can comfortably pursue their education and fulfil their potential to excel in extracurricular activities without their disability being an impediment in progress. The centre facilities are used by students from other colleges. It has enlarged its vision and extended support to students with learning disabilities. • The centre has a full time co ordinator for efficient functioning of the centre. Different assistive technologies such as amplified support system and computer facilities that are designed to specifically cater to the needs of the visually challenged. The same is available to students free of cost. • The centre provides support to needy students for education and accommodation facilities. Host interviews conducted by NGOs and other organisations for scholarships that helps students meet their financial needs • Volunteers at AVC lend support as mentors, readers and writers to its members.

They develop a deep sense of commitment towards the cause and dedicatedly work to make the programme effective. Regular tutorials and remedial sessions are conducted by teachers and mentors to help students cope with academic and nonacademic endeavours. • The centre continues to conduct various training programmes, yoga, personality development sessions aimed at life skill development. • The 'Third Eye' (an initiative of visually challenged students of the college) is a unique festival of St Andrews Vision Centre to spread awareness about the talents as well as difficulties faced by visually impaired people. Conducts a 30 hours certificate course in Disability Studies that aims at spreading awareness as well as understanding disability as a social political and cultural construct. Evidence of Success • Rising number of students benefitting from AVC (progression of last 5 years) S.NO ACADEMIC YEAR NUMBER OF MEMBERS 1. 20182019 27 2. 20172018 24 3. 20162017 21 4. 20152016 17 • Ms. Payal Bhattad , gold medalist, University of Mumbai and is currently faculty in Department of History, Wilson College • Mr. Ajay Shukla secured admission at the prestigious Media School, TISS Mumbai Campus. (2018) • Mr. Azharuddin Shaikh secured job at Maharashtra Bank.(2018) • Mr. Rahul Singh secured the top rank in college at the HSC examination (2018). Currently secretary of Political Science Association, Wilson College • 18 students secured scholarships from HELP THE BLIND FOUNDATION, India ? Shemshergir, winner at national blind kabaddi tournament ? Yusuf Balaporia, state level chess winner and team member of national blind cricket and football team ? Harshad Chakare, theatre artist and state level chess champion ? Vishal Deshmane, accomplished musician and state level chess player The centre supported by wellwishers and infrastructure support from college management. Corporate support is required to sustain

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
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| http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_08-01-2020%200503_BEST%20PRACTICES%20OF%20THE%20INSTITUTION.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DISTINCTIVENESS: Developing contemporary sensibilities among students Wilson College has always been unbiased in admitting learners, regardless of nationality, community, caste, class, sex or sexual orientation. Wilson College was established by Rev. Dr. John Wilson, a missionary, who believed in transformative role of education for all and especially for the marginalised. Margaret Wilson promoted women's education. Wilson College has touched and transformed lives of millions from different faiths, class, culture and gender. Wilson College learners come from diverse social, cultural and economic backgrounds. Two hostels (1 ladies and 1 boys), Andrew's Vision Centre for the visually challenged and differently abled, Northeast collective (a forum) are testimony to this claim of catering to diverse student body. Some are first generation learners, while others come from conservative backgrounds, from rural and interior parts of the country having studied in vernacular medium schools who share the space with urban bred convent educated students belonging to higher strata of society. In addition to imparting formal education through formal academic process of teaching learning, the institution strives to go beyond the constraints of formal education demarcated by the prescribed syllabi of the discipline in catering to the needs of the job market. • The main objective is to provide holistic education that forester all around development of the students. Students are exposed to diverse ideas and ideologies that help them develop multidimensional local to global approach to education and learning. • Nature club is an active cell that promotes environment education

and awareness about nature conservation by conducting tree planting, treks, camps and various environment related sessions. College is conscious about disposing off the dry, wet and ewaste in a responsible manner. Green Warriors a student brigade actively participate in this initiative. EC3 care, conserve, create is an IQAC initiative. Under this umbrella environment related activities like seminar, competition for students are conducted every year. The theme this year was 'Climate Change Impact and Sustainable Pathways'. This inculcates environmental sensibilities. • Andrew's Vision Centre is a strong support system of the visually and differently abled students that runs with help student volunteers. This builds awareness about the needs of differently abled. • College is conscious about its Institutional Social Responsibility. Departments and student bodies like NSS, Nature Club are actively involved in outreach and extension activities. College has always responded to the nation's call during any national disaster or calamity and students are encouraged to organise and coordinate for relief work. This definitely inculcates sense of national solidarity. • A multidisciplinary approach to learning is greatly emphasised to empower students with ability to connect diverse perspectives. • College Chapel exposes students to spirituality and empathy and compassion towards fellow beings.

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| http://wilsoncollege.edu/MasterPanel/NoticeFIles/Notice_02-01-2020%200355_Distinctiveness%20of%20the%20Institution.pdf |

## 8.Future Plans of Actions for Next Academic Year

1. Wilson College, in the coming academic year, plans to apply for the NIRF and for the star College status 2. College plans to take up a plan of enabling classrooms with ICT facility room 3. As recommended by NAAC and a need during any emergency situation college plans to install a PA system in classrooms and all other facilities 4. As recommended by NAAC, college plans to conduct a Safety Audit of the college building, labs and other facilities 5. College already has Wifi facility installed. However, looking at the increasing need of faster connectivity the wifi facility will be strengthened in the next academic year 6. Procuring Accidental Insurance for teaching and nonteaching staff 7. Inter personal Skill enhancement workshop for nonteaching staff. For teaching staff workshops like empowering mentors to deal with the needs of generation Z students 8. Infrastructural Enhancement: College building is a heritage structure and is more than a hundred years old. College roof will be renovated immediately. Laboratories will be upgraded on urgent basis. Boys Common room and toilets will be renovated. IQAC room will be renovated. Urgent works like plumbing etc. will be taken up. 10. Applying for New courses (B. Com, M.Com, Additional Division for BA Psychology): After gauging the growing demand for Psychology, permission for additional seats will be sought from the university. Similarly, college wants to start faculty of commerce. Hence, college will apply for B.Com and M.com courses.